



Overview

BizPay Central is an advanced cloud/software-as-a-service (SaaS) payroll platform, designed for micro, small and medium sized businesses. The platform is accessible over the Internet using any of the popular browsers.

Micro and small businesses now have access to robust payroll software with all the core functions necessary to process small payrolls, at the most affordable price in Jamaica!

BizPay Central features include:

- Up to 3 user accounts
- Unlimited years of history
- Up to 100 employees per payroll
- System-generated bank upload files for net pay (BNS, JN Bank & NCB)
- Email pay slips to employees
- Upload payments, deductions & employee data from Microsoft Excel files if desired
- System-generated S02 year end upload files
- Support from our expert staff

With BizPay Central, you can process your organization’s payroll in 5 easy steps:

Step 1 – Enter employee/payment/deduction data for the period

Employee Information Payments / Deductions Employer Contributions Statutory Overrides Variable Payments Loans Payslips

Employee ID or Last Name Or [Add new employee](#)

First Name: Address:
Middle Name:
Last Name:
Email: Date of Birth:
Gender: Male Female


Department: Employment Date:
Employment Category: Job Title:
Status:

Employee ID: TRN:
NIS: Phone Number:

Payment Options: Cash Cheque Bank
Account Number: Account Type:

Step 2 – Run Payroll

You are about to run payroll for period 1/2018 Run #1

Pay Date: 

Automatically generate an advance payment to cover the difference
 Full cover as many deductions as possible

Run Payroll

Step 3 – Generate & Check Reports

BIZPAY	Net Pay Listing	A list of net pay for each employee is shown on this report.	Payroll Year: <input type="text" value="2018"/>	Payroll Period: <input type="text" value="1"/>	Run Number: <input type="text" value="1"/>	Generate Report
	Gross Pay Listing		Payroll Year: <input type="text" value="2018"/>	Payroll Period: <input type="text" value="1"/>	Run Number: <input type="text" value="1"/>	Generate Report
	Deduction Listing		Payroll Year: <input type="text" value="2018"/>	Payroll Period: <input type="text" value="1"/>	Run Number: <input type="text" value="1"/>	Generate Report
	Employee Payslips	Payslips for each employee processed.	Payroll Year: <input type="text" value="2018"/>	Payroll Period: <input type="text" value="1"/>	Run Number: <input type="text" value="1"/>	Generate Report
	Payroll Register	Details of all payments and deductions for each employee for the current period as well as year-to-date information are shown by this report.	Payroll Year: <input type="text" value="2018"/>	Payroll Period: <input type="text" value="1"/>	Run Number: <input type="text" value="1"/>	Generate Report
	Payroll Register Summary	This is a department summary report of all payments and deductions for the current period as well as year-to-date.	Payroll Year: <input type="text" value="2018"/>	Payroll Period: <input type="text" value="1"/>	Run Number: <input type="text" value="1"/>	Generate Report
	Bank Deposit Net Pay Listing	Provides a quick bank summary by net pay which will be deposited to any particular bank and its associated branches. The subtotals and grand totals are very useful for cash flow management.	Payroll Year: <input type="text" value="2018"/>	Payroll Period: <input type="text" value="1"/>	Run Number: <input type="text" value="1"/>	Generate Report
	Coinage Report	This report gives a breakdown of the net pay for each employee. It is largely used by the financial institutions for determining the breakdown of employees salaries for packaging.	Payroll Year: <input type="text" value="2018"/>	Payroll Period: <input type="text" value="1"/>	Run Number: <input type="text" value="1"/>	Generate Report
	Control Totals	This report gives a summary of all payments and deductions. In addition it shows the taxable gross amount being brought forward from the previous period along with the taxable gross amount being carried forward to the next period.	Payroll Year: <input type="text" value="2018"/>	Payroll Period: <input type="text" value="1"/>	Run Number: <input type="text" value="1"/>	Generate Report

Step 4 – Pay Your Employees

Bank Upload Files

BNS File

Payroll Year: Period: Run:

Generate BNS File

NCB Files

Payroll Year: Period: Run:

Include NCB accounts

Direct File **ACH File**

JN Live Business Upload

Payroll Year: Period: Run:

Generate JN Live File

BIZPAY

Step 5 – Print/Email Pay Slips & Close the Period

I have completed my payroll run for period 1/2018 Run #1, and would like to prepare to start entering new data for:

Optional Comment:

Period 2/2018 Run #1

Period 1/2018 Run #2 (Supplemental/Bonus Run)

Close Period

Pricing

Employee Category	Monthly Fee (per payroll)
Up to 10 employees	\$1,764.00
Up to 20 employees	\$2,352.00
Up to 50 employees	\$2,744.00
Up to 100 employees	\$4,410.00

NB: Prices are quoted in Jamaican dollars and do not include General Consumption Tax (GCT)

Get Started

Sign up at <https://bizpay.mcsystems.com/register/account> or email us at bizpaysupport@mcsystems.com if you require more information.